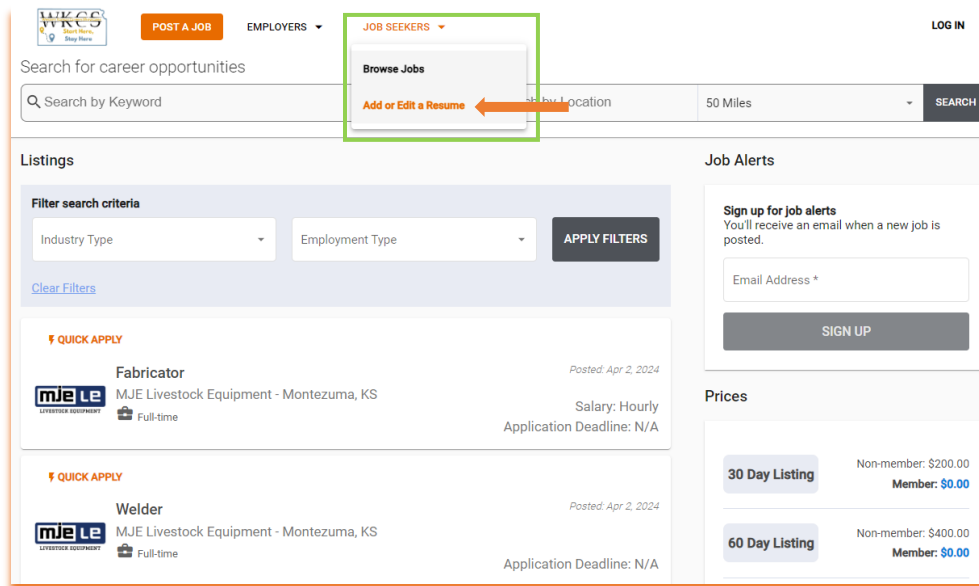




By using the WKCS Job Board's resume bank, student job seekers can upload their resumes and create resume profiles, and employers can view them.

## Uploading resumes

Student job seekers can upload their resume under **Job Seekers > Add or Edit a Resume**.



Student job seekers who wish to upload a resume or create a resume profile on the job board must first be WKCS student members. Student job seekers who are not yet members should create an account from the **Membership** page on the WKCS homepage.



To create an account, students will select the **Student – Free** membership level at the bottom of the list and then click **Next**.

Select membership level \* Mandatory fields

**Membership level**

- Business - Workforce Level - \$5,000.00 (USD)**  
Bundle (up to 2 members)  
Subscription period: 1 year  
No automatically recurring payments
  - Complimentary booth for the September 6th event and at regional showcases
  - Opportunity to share at a regional showcase
  - Participate in breakout at the September 6th showcase and regional showcase
  - Logo recognition on the organization website with links
  - Email blasts (2) to students enrolled in the database
  - Assistance creating a student work-study or apprentice partnership
- Showcase - Workforce Level - \$2,500.00 (USD)**  
Bundle (up to 3 members)  
Subscription period: 1 year  
No automatically recurring payments
  - Complimentary booth at the September 6th event and at regional showcases
  - Opportunity to share at a regional showcase
  - Participate in breakout at the September 6th showcase at regional showcase
  - Logo recognition on the organizational website with hyperlinks
  - Email blasts (2) to students enrolled in the database
- Career - Workforce Level - \$1,000.00 (USD)**  
Bundle (up to 3 members)  
Subscription period: 1 year  
No automatically recurring payments
  - Complimentary booth at 1 of 4 Regional showcases
  - Email blasts to students enrolled in the database
- High School Graduate - Free**  
Subscription period: Unlimited
- Student - Free**  
Subscription period: Unlimited  
Sophomore, Junior, or Senior in a Western Kansas High School

[NEXT](#)

Fill out the application form and then click **Next** at the bottom of the page.

**JOIN US**  
*Annual Membership Levels*

<b>Level</b>	Student - Free Subscription period: Unlimited
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Fill in application form

First name

Last name

Email

Phone

Avatar  No file chosen  
Maximum size: 110 x 110 pixels. Larger images will be resized.

\*High School

Home Address - City Only

\*Graduation Year

\*Career Interest  Agriculture

Review all information in the membership application. If everything is correct, click **Confirm**.

**JOIN US**  
*Annual Membership Levels*

**REVIEW AND CONFIRM**  
Level: Student - Free  
Subscription period: Unlimited

**CANCEL** **BACK** **CONFIRM**

## Student Member Job Seekers

Student job seekers who wish to upload a resume or create a resume profile on the job board should log in with their membership credentials.

**Upload Resume**  
Upload your resume to be seen by employers in your industry.  
[john\\_doe.pdf](#) **REMOVE FILE**

Preview profile before publishing  
**PREVIEW**

**Edit Your Resume Profile**  
Review the details of your profile. Any changes made here will not be reflected in your primary account.

Prefix

First Name \*  
John

Middle Name

Last Name \*  
Doe

Suffix

Contact Email \*  
jdoe@memberclicks.com

Contact Phone  
999-999-9999

Location  
Atlanta, GA, USA

Type of Employment  
Full-time

Publish - Allow employers to view your profile and resume.

**Cancel** **SAVE RESUME PROFILE** **SAVE AND PUBLISH RESUME PROFILE**

\* Employers with an active job posting on the board can view all resume profiles.